

**Louisiana Real Estate Appraisers Board**  
**State of Louisiana**  
Office of the Governor

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

**Appraiser Trainee License Application**

Non-Refundable Application Fee	Amount	Date Application Received	Appraiser Trainee License Number
	<b>\$245.00</b>		

NOTE: ANSWERS MUST BE TYPED OR PRINTED CLEARLY IN INK. ALL QUESTIONS MUST BE ANSWERED. THE APPLICATION MUST BE NOTARIZED AND SUBMITTED WITH PROOF OF COMPLETION OF THE REQUIRED QUALIFYING EDUCATION, AS SPECIFIED ON THE PREVIOUS PAGE, AND THE NON-REFUNDABLE APPLICATION FEE OF \$245.00.

The board may decline to accept this application unless all requested information is provided and the proper fee is attached. Payment must be in the form of a single remittance payable to the **Louisiana Real Estate Appraisers Board, 9071 Interline Avenue, Baton Rouge, LA 70809**. The application fee is NOT refundable once the application has been accepted by the board.

I hereby make application for approval as an "APPRAISER TRAINEE" under the supervision of the state certified appraiser(s) whose notarized signature(s) appear on page 4 of this application, and in conformity with the Louisiana Real Estate Appraisers Law, R.S. 1950, Title 37, Chapter 51, Subsections 3391-3413.

1. Full Name: \_\_\_\_\_
2. Social Security Number: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Mailing Address (Street Number or P.O. Box): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_
5. Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_
6. Fax: \_\_\_\_\_
7. Email Address: \_\_\_\_\_
8. Home Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

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9. Yes \_\_\_\_\_ No \_\_\_\_\_ Have you ever had any professional or occupational license or certification suspended, cancelled or revoked; received a reprimand or disciplinary action; or had an application for such denied in Louisiana or any other state?

If "YES" attach a complete written explanation and appropriate documentation such as final orders, etc. Do not include licenses which have expired with no complaints or disciplinary action pending.

10. Yes \_\_\_\_\_ No \_\_\_\_\_ Are any complaints, disciplinary hearings or investigations pending against any professional or occupational licenses you hold?

If "YES" attach a complete written explanation and copies of all orders, notices, disapprovals, investigative reports, and other documentation.

11. Yes \_\_\_\_\_ No \_\_\_\_\_ Have you ever been (1) convicted, (2) pleaded nolo contendere, (3) received deferred adjudication, or (4) been placed on probation for a criminal offense, or are there any criminal charges pending against you? Include all felonies and criminal misdemeanors, other than traffic tickets.

If "YES" attach a complete written explanation and copies of all legal documentation in connection with this matter.

APPLICANT CERTIFICATION

I hereby certify that I am a citizen of the United States or a lawfully admitted alien; that I have received my high school diploma or certificate of equivalency; and that I am eighteen years of age or older.

I further certify that I have fully read and understand this application; and that the information provided herein is true, correct and complete. If so, requested by the Louisiana Real Estate Appraisers Board, I will furnish additional information or documentation as may be deemed necessary for the verification of information provided herein. I acknowledge that this application may be disapproved for cause and that the appraiser trainee status that I may obtain may be revoked for supplying false or misleading information to the board. I will abide by the provisions of the Louisiana Real Estate Appraiser Law and the Rules and Regulations of the Louisiana Real Estate Appraisers Board.

I will not hold myself out as an Appraiser Trainee or perform any act as an Appraiser Trainee until the license authorizing me to do so is in my possession. I understand that I must work under the sponsorship and active, personal, and diligent direction of my supervising state certified residential or general real property appraiser, who shall sign the appraisal reports.

\_\_\_\_\_  
Applicant's Signature (in ink)

\_\_\_\_\_  
Date Signed

SWORN AND SUBSCRIBED before me by \_\_\_\_\_  
Appraiser Trainee APPLICANT'S printed or typed name here

on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 Notary Public

<seal>

My commission expires: \_\_\_\_\_

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**SUPERVISING APPRAISER'S CERTIFICATION**

I hereby agree to supervise the person named below as an Appraiser Trainee. I have reviewed the application and to the best of my knowledge the information provided here in is true, correct and complete. I have carefully investigated this person and in my opinion, the person is honest, trustworthy and a person of integrity. I will not allow the applicant to act as an Appraiser Trainee for me until the Louisiana Real Estate Appraisers Board has issued this person a license to do so. If the applicant is granted a license as an Appraiser Trainee, I agree to be responsible for the trainee's professional conduct and to have the trainee perform appraisals only under my active, personal and diligent direction and supervision. I further agree to sign all appraisal reports performed by the Appraiser Trainee until such time as I notify both the Louisiana Real Estate Appraisers Board and the Appraiser Trainee, in writing, that our association has been terminated.

Appraiser Trainee's Full Name: \_\_\_\_\_

Supervisor's Full Name: \_\_\_\_\_

Supervisor's Classification & License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SWORN AND SUBSCRIBED before me by _____ on _____, 20____.	SUPERVISING Certified Appraiser's printed or typed name here  _____ Notary Public  My commission expires: _____
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Appraiser Trainee's Full Name: \_\_\_\_\_

Supervisor's Full Name: \_\_\_\_\_

Supervisor's Classification & License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SWORN AND SUBSCRIBED before me by _____ on _____, 20____.	SUPERVISING Certified Appraiser's printed or typed name here  _____ Notary Public  My commission expires: _____
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*This page may be copied if more than two certified appraisers are supervising this applicant.*

This completed application together with the non-refundable application fee, supporting documents, and notarized signatures of all sponsoring state certified appraisers must be submitted to: