



## Complaint Reporting Form

Complaints received will be reviewed by staff to determine if activities of licensed and unlicensed individuals or entities are violations of the Louisiana Appraiser Board's Law or Rules and Regulations. Visit the Appraiser Board website at [www.reab.state.la.us](http://www.reab.state.la.us) for more information on the complaint process.

Please fill out the information below to the best of your knowledge.

### **Complaint Type (Required):**

Appraiser Trainee

Certified Residential Appraiser

Certified General Appraiser

Appraisal Management Company

Other/Unlicensed: \_\_\_\_\_

### **Information About You:**

**I wish to file my complaint anonymously**

**I wish to give my information so that I can be listed as the complainant and included in the complaint process**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

**Phone Number:** ( ) \_\_\_\_\_ **Fax Number:** ( ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

### **Person or Organization Against Whom Complaint is Being Made:**

**Name:** \_\_\_\_\_

**License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

**Phone Number:** ( ) \_\_\_\_\_ **Fax Number:** ( ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

**Phone Number:** ( ) \_\_\_\_\_ **Fax Number:** ( ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Details About your Complaint:**

Please provide a written account of the details surrounding your complaint. Be as specific as possible and supply as many details as you can. Your written account should include an explanation of the violation that occurred, a chronological listing of events, a list of any documentation that supports your complaint, and information on any persons or organizations who can testify to the validity of your complaint. If you require additional space, please attach a separate sheet.

**Supporting Documents:**

The Louisiana Real Estate Appraiser’s Board will need probable cause to open an investigation. Please attach copies of pertinent documentation. These documents should be legible and complete. If necessary, please redact information that is sensitive or private, i.e. social security numbers, bank account numbers, dates of birth, etc. If the address listed on the appraisal report is different from the address of the person filing the complaint, please indicate the address of the subject property in your attached documentation.

Completed complaint forms and any documentation that supports your complaint can be emailed to [complaints@lrec.gov](mailto:complaints@lrec.gov). Complaints can be submitted via mail to Louisiana Real Estate Appraisers Board, Post Office Box 14785, Baton Rouge, LA 70898.

If you prefer to submit your complaint anonymously, complaint forms and supporting documents can be uploaded on [this site](#).

I attest that this complaint is being made in good faith and that the statements within are true and correct to the best of my knowledge. Unless this complaint was submitted anonymously, I will be available to testify in the event that a hearing is held.

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Signature of Complainant

Date