



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

SEPTEMBER 19, 2022

MEETING MINUTES

On Monday, September 19, 2022 the Louisiana Real Estate Appraiser's Board ("LREAB" and/or "Board") conducted its regularly-scheduled, monthly meeting in-person and at the Board's domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

Board Members Present:

Ms. Rebecca Rothschild, Chair (At-Large) Mr. Terry Myers (3rd Congress District)
Mr. Troy Williams, Vice Chair (At Large) Ms. Margaret Young (2nd Congress District)
Mr. Carter Leak, IV (5th Congress District)
Mr. Bennett Oubre (6th Congress District)
Ms. Kara Platt (5th Congress District)

Board Members Absent:

Mr. Daniel Blanchard (1st Congress District)
Mr. Robert Russell, Secretary (4th Congress District)

Staff Present:

Ms. Summer S. Mire, Executive Director Mr. Mark Gremillion
Ms. Arlene C. Edwards, General Counsel Ms. Telly Hollis
Mr. Thomas E. Devillier, Executive Counsel Ms. Ms. Nikki Wallace
Ms. Anne Brassett Ms. Allison O'Toole
Ms. Allison Burnette Mr. Damien Smart
Ms. Malissa Fowler Ms. Jenny Yu
Mr. Henk vanDuyvendijk

Others Present:

Ms.Cheryl Bella

Mr. Elliott Grand, SHP Investments

Dr. Christel Slaughter, SSA Consultants

I. CALL TO ORDER

Chairwoman Rothschild called the meeting to order. A roll call was conducted in an open meeting. See attendance detailed above. Vice Chair Williams led the invocation; Chairwoman Rothschild led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Board member Platt made motion, seconded by Board member Foret, to approve the minutes of the July 18, 2022 business meeting as written and circulated. Motion passed by unanimous vote.

III. EXECUTIVE DIRECTOR REPORT

Director Mire stated that online renewals will open Monday, October 3, 2022. She advised that the 2022 USPAP Update Seminar series will wrap up with Mr. Shuffield instructing the final two offerings in Baton Rouge on October 4, 2022, and in Shreveport on October 13, 2022. Grant money is still available through the federal Appraisal Subcommittee (ASC), and we will be requesting funding as in the past.

IV. BUDGET REPORT

Ms. Yu provided the budget report for the period ending August 31, 2022 (Attachment A). Revenue is down a bit; however, incoming renewal fees will take care of this issue.

Board members reviewed the Louisiana Compliance Questionnaire, which is required by the Legislative Auditor (Attachment B). Vice Chair Williams made a motion, which was seconded by Chairman Myers, to approve the questionnaire. Motion passed by unanimous vote.

V. PUBLIC COMMENTARY

Elliott Grand, Managing Director of Louisiana, SHP Investments, appeared before the Board to address several issues of concern (Attachment C). He questioned the lack of response to two appraisal complaints filed in April and October of 2021. Mr. Devillier advised that we must adhere to internal procedures and policies regarding incoming complaints. While we are allowed a five-year period in which to close complaint files, we strive to complete all investigations within

a twelve-month time frame. Mr. Devillier noted that our response time to complaints has not been an issue with the federal Appraisal Subcommittee (ASC), which conducts regular audits of our state's appraisal licensing program to ensure compliance with their federal laws/rules. Currently, Mr. vanDuyvendijk is the agency's only qualified reviewer; however, there are plans to hire an additional employee to assist him.

VI. UNFINISHED BUSINESS

Final edits have been made to the Supervisor/Trainee Course, and the accompanying slide presentation has been provided to the Board for review and approval.

VII. EXECUTIVE SESSION

Board member Platt made a motion, which was seconded by Board member Leak, to enter into executive session to "conduct strategy sessions or negotiations with respect to collective bargaining, prospective litigation after formal written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body," relative to: *Louisiana Real Estate Appraisers Board et al v. Office of Risk Management et al*, 19th Judicial District Court, Parish of East Baton Rouge, C716050, Div. 22 (See, R.S. 42:17(A)(2)). Motion carried unanimously.

Board member Platt made a motion, seconded by Board member Myers, to call the regular session of the open meeting back to order. Motion carried unanimously.

Ten Minute Recess

VIII. NEW BUSINESS

Board members met with Dr. Christel Slaughter, SSA Consultants, to discuss strategic planning issues. Dr. Slaughter led the Board through strategic planning fundamentals and discussed their visions, analysis, and goals for the future. A draft of the strategic plan will be available at the next board meeting.

IX. ADJOURNMENT

There being no further business, Vice Chairman Williams made motion, seconded by Board member Myers, to adjourn. Motion passed without opposition.