

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE APPRAISERS BOARD

May 20, 2019

The Louisiana Real Estate Appraisers Board held its regular business meeting at 10:00 a.m. on Monday, May 20, 2019, at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

BOARD

Kara A. Platt, Chair
Robert E. McKinnon, Jr., Vice Chair
Rebecca A. Rothschild, Secretary
Mark Major
F. Troy Williams

STAFF

Bruce Unangst, Executive Director
Arlene Edwards, Legal Counsel
Anne Brassett
Mark Gremillion
Summer Mire
Ryan Shaw
Nikki Wallace
Jenny Yu

Board members Windy Hartzog, Carter Leak, and Terry Myers were unable to attend the meeting.

GUESTS

Janis Bonura
Bill Kipf

Call to Order

Ms. Platt called the meeting to order. Mr. Williams led the Invocation; Ms. Platt led the Pledge of Allegiance.

Approval of Minutes

On motion made by Mr. Major and seconded by Mr. Williams, the minutes of the March 11, 2019 meeting were approved as written and circulated.

Budget Report

Ms. Yu provided the budget report for the period ending March 31, 2019 (*See Attachment A*). Revenue is up, and operating, travel, and personnel expenses are down. Cash flow is good and the budget remains in the black.

Director's Report

Director Unangst sadly announced the departure of Robert Maynor, who was with the agency for 14 years. The vacancy has been posted and he anticipates the position will be filled soon. He introduced Nikki Wallace, who has moved into the position of Investigative Division Supervisor.

He thanked Ms. Young for her valuable input on any incoming commercial complaints, and noted that Melissa Bond has done a good job reviewing residential complaints on a contractual basis.

Two of the four *2019 USPAP Update Seminar* classes scheduled for this year have been held. Attendance was good and the feedback on Mr. Shuffield's instruction was excellent, as has always been the case.

Letters resulting from this year's continuing education audit are going out in the mail. Approximately 200 appraisers will receive notification that they failed to submit proof of the required continuing education prior to renewing their appraiser license for the 2019-2020 cycle.

Director Unangst provided an overview of the Senate and House Bills affecting the appraisal industry (*See Attachments B through H*). He stated that SB187 was killed in the Senate Commerce Committee.

Public Comment - None

Unfinished Business

Continuing discussion from the March meeting regarding trainee requirements and the "Licensed Residential" classification, Director Unangst distributed handouts of active trainees in Louisiana, including the number of years they have held a trainee license, AQB mandated core curriculum for all license classifications, and the current licenses issued by the 50 states (*See Attachment I, J, and K*).

Board members discussed and agreed not to take action regarding implementation of the "Licensed Residential" classification at this time. No motions were made.

In an effort to determine those individuals who might be interested in upgrading to a certified residential license, but are unaware of the new AQB guidelines regarding the college degree, Mr. Major suggested sending a letter out to all trainees informing them of the new guidelines. Ms. Brassett will handle this matter.

New Business – None

Director Unangst advised that there was no need to go into Executive Session today.

There being no further business to discuss, the meeting was adjourned on motion made by Ms. Young and seconded by Ms. Rothschild.

Kara Platt, Chairperson

Rebecca Rothschild, Secretary