



State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

JOHN BEL EDWARDS
GOVERNOR

MARCH 13, 2023
MINUTES

On Monday, March 13, 2023, at 10:00 a.m., the Louisiana Real Estate Appraisers Board (“LREAB” and/or “Board”) conducted its regularly-scheduled, monthly meeting in-person and at the Board’s domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

Board Members Present:

Ms. Rebecca Rothschild, Chair (At Large)

*Mr. Bennett Oubre (6th CD)

Mr. Troy Williams, Vice Chair (At Large)

Ms. Margaret Young (2nd CD)

Mr. Robert Russell, Secretary (4th CD)

Mr. Daniel Blanchard (1st CD)

Mr. Terry Myers (3rd CD)

*Let the record reflect Mr. Oubre’s arrival at 10:30 a.m.

Board Members Absent:

Mr. Carter Leak, IV (5th CD)

Ms. Kara Platt (5th CD)

Staff Present:

Ms. Summer S. Mire, Executive Director

Mr. Jeremy Travis

Mr. Thomas Devillier, Executive Counsel

Ms. Nikki Wallace

Ms. Anne Brassett

Ms. Tiffany Williams

Ms. Allison Burnette

Ms. Jenny Yu

Mr. Mark Gremillion

Others Present:

Ms. Melissa Bond

Ms. Janis Bonura

Mr. Mitch Kapoulas



State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

JOHN BEL EDWARDS
GOVERNOR

I. CALL TO ORDER

Chairwoman Rothschild called the meeting to order. A roll call was conducted in an open meeting. See attendance detailed above. Mr. Russell called roll to ensure a quorum was present. Mr. Williams led the invocation; Chairwoman Rothschild led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mr. Russell made motion, seconded by Mr. Myers, to approve the minutes of the November 14, 2022 business meeting as written and circulated. Motion passed by unanimous vote.

III. EXECUTIVE DIRECTOR REPORT

Director Mire advised that registration for the upcoming USPAP Update seminar is open (*See Attachment A*). The course will be held in four (4) locations throughout the state, with two (2) this spring and two (2) in the fall. She deferred to Mr. Devillier to address the 2023 legislative reports.

Act 483 (*See Attachment B*) requires annual reporting regarding the issuance and/or denial of initial real estate appraiser licenses initially licensed and renewed.

Act 270 (*See Attachment C*) pertains to sexual harassment, specifically the percentage of board members and staff who have completed the mandatory Sexual Harassment Prevention training, and the number of sexual harassment complaints received and action taken, if any.

Act 590 (*See Attachment D*) requires the board to provide an annual statistical report of license, certification, and/or registration applications received and issued.

Director Mire provided an overview of the LREAB Strategic Plan. She would like suggestions from members regarding proposed topics for a new board-sponsored seminar.

Director Mire asked Ms. Bond to update the Board on her Louisiana Practical Appraiser Training (LPAT) Program. Ms. Bond advised that LPAT has been doing well in Mississippi, where her class of ten students had a 100% passing rate of the state and national appraisal exam. She plans to expand the program throughout the country, and has instructors on standby. Ms. Bond will be ready to offer the training in Louisiana as soon as we are able to adopt the program. Director Mire advised that we currently have one grant with the Appraisal Subcommittee. Adopting the program would require a second grant, and cannot request another until the 2024 fiscal year.



State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

JOHN BEL EDWARDS
GOVERNOR

Director Mire advised that PearsonVUE is currently amending its appraiser testing contract with LREAB to include testing for the new “Licensed Residential” appraiser credential.

She introduced new staff members, Jeremy Travis (Public Information Director) and Tiffany Williams (Human Resources Specialist).

IV. BUDGET REPORT

Ms. Yu provided the budget report for the period ending February 28, 2023 (*See Attachment E*). The budget remains in good shape, with a positive cash flow.

V. PUBLIC COMMENTARY

Mitch Kapoulas addressed the Board regarding the development of PAREA (Practical Applications of Real Estate Appraisal), programs, approved by the Appraiser Qualifications Board (AQB), and when such a program might be available in Louisiana. PAREA utilizes simulated experience training and serves as an alternative to the traditional Supervisor/Trainee experience model to qualify as creditable experience for, both, the Licensed Residential and Certified Residential classifications. Mr. Kapoulas noted that the Appraisal Institute, Opteon, and McKissock now have education modules in place for the program.

VI. UNFINISHED BUSINESS - None

Director Mire provided an overview of the Board’s proposed **Strategic Plan 2023-2026** (*See Attachment F*). She asked members to review the plan and contact her with any questions they may have.

VII. NEW BUSINESS

- A. Mr. Devillier provided an overview of Case No. 2020-0145A/002, John D. Jordan. Mr. Jordan accepted all terms and conditions of the Consent Agreement and Order (*See Attachment F*). On motion made by Mr. Myers and seconded by Mr. Russell, the Board voted unanimously to approve the Consent Order as presented.
- B. Board members reviewed Act 458 of the 2022 Regular Session of the Louisiana Legislature, effective January 1, 2023, regarding new fire and safety requirements for one or two-family residential homes (*See Attachment F*). No action was taken.
- C. On motion made by Mr. Williams and seconded by Mr. Russell, the Board voted unanimously to add “Election of Officers” under New Business.



State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

JOHN BEL EDWARDS
GOVERNOR

Chairwoman Rothschild made motion, seconded by Mr. Myers to move Mr. Williams to Chairman, and Mr. Russell to Vice Chairman. Motion passed by unanimous roll call vote. Mr. Williams made motion, seconded by Mr. Russell to move Mr. Myers to Secretary. Motion passed by unanimous roll call vote.

VIII. EXECUTIVE SESSION

On motion made by Mr. Myers and seconded by Mr. Williams, the Board unanimously voted to enter into Executive Session to “conduct strategy sessions or negotiations with respect to collective bargaining, prospective litigation after form written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigation position of the public body, “ relative to: Louisiana Real Estate Appraisers Board, et al, v. Office of Risk Management, et al, 19th Judicial District Court, Parish of East Baton Rouge, C716050, Div. 22 (See R.S. 42:17 (A)(2)).

Mr. Russell made motion, seconded by Mr. Williams, to call the session of the regular session of the open meeting back to order. Motion passed by unanimous roll call vote.

IX. ADJOURNMENT

There being no further business, Mr. Blanchard made motion, seconded by Mr. Williams, to adjourn the meeting. Motion passed without opposition.