

MINUTES OF MEETING  
OF  
LOUISIANA REAL ESTATE APPRAISERS BOARD

March 19, 2018

The Louisiana Real Estate Appraisers Board held its regular business meeting at 9:00 a.m. on Monday, March 19, 2018, at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

**BOARD**

Janis M. Bonura, Vice Chair  
Cheryl B. Bella, Secretary  
Terry L. Myers  
James R. Purgerson, Jr.  
Rebecca A. Rothschild  
Margaret K. Young

**STAFF**

Bruce Unangst, Executive Director  
Arlene Edwards, Legal Counsel  
Summer Mire, Confidential Assistant to Mr. Unangst  
Anne Brassett  
Debbie DeFrates  
Mark Gremillion  
McKenzie Martone  
Robert Maynor  
Chad Mayo  
Maddie Sanders  
Ryan Shaw  
Henk vanDuyvendijk  
Jenny Yu

Board members Seymon Hartzog, Clayton Lipscomb, Robert McKinnon, and Kara Platt were unable to attend the meeting.

**GUESTS**

Jacob McCon, Haynie and Associates

**Call to Order**

In Mr. Lipscomb's absence, Ms. Bonura called the meeting to order. After leading the Invocation and Pledge of Allegiance, she called roll to ensure that a quorum was present.

**Approval of Minutes**

On motion made by Mr. Purgerson and seconded by Mr. Myers, the minutes of the January 22, 2018 meeting were unanimously approved as written and circulated.

Mr. Purgerson made motion, seconded by Ms. Rothschild, to enter into Executive Session. Motion passed without opposition.

**EXECUTIVE SESSION**

On motion made by Mr. Purgerson and seconded by Ms. Bella, the Board voted unanimously to return to the regular business meeting.

**Budget Report**

Ms. Yu provided the budget report for the period ending February 28, 2018 (See *Attachment A*). Although revenue is up \$36,000 from this time last year, the budget finished in the red due to Federal Trade Commission legal fees.

**Director's Report**

Director Unangst advised that the spring series offerings of the mandatory "2018-2019 7-Hour USPAP Update Course" have been scheduled for April 23, 2018 in Baton Rouge, and May 10, 2018 in Bossier City. The Baton Rouge seminar is being offered in conjunction with the Louisiana Realtors® Conference. Cost for attending the class and receiving the latest USPAP Course Manual is \$80.00, an increase of \$15.00 from last year.

**Public Comment** - None

**Unfinished Business** - None

**New Business**

Approval of Stipulations and Consent Orders (*See Attachment B*) -

Case No. 2016-1257: LREAB v. Shirley A. Rolan

Case No. 2016-1258: LREAB v. Mark Lawson

Ms. Bella made motion, seconded by Mr. Myers, to approve the Stipulations and Consent Orders as written. Motion carried without opposition.

On motion made by Mr. Purgerson and seconded by Ms. Rothschild, the election of officers was deferred until the next regular business meeting. Motion passed by unanimous vote.

Ms. Bella made motion, seconded by Mr. Myers, to approve the Resolution, pursuant to Executive Order 17-2016, as presented (*See Attachment C*). Motion carried without opposition.

On motion made by Ms. Bella and seconded by Ms. Young, the Board voted unanimously to engage Navigant Economics, LLC as an expert witness in the FTC litigation.

There being no further business to discuss, the meeting was adjourned on motion made by Mr. Myers and seconded by Ms. Rothschild.

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Clayton F. Lipscomb, Chairman

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Cheryl B. Bella, Secretary