

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE APPRAISERS BOARD

January 22, 2018

The Louisiana Real Estate Appraisers Board held its regular business meeting at 9:00 a.m. on Monday, January 22, 2018, at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

BOARD

Clayton F. Lipscomb, Chairman
Janis M. Bonura, Vice Chair
Cheryl B. Bella, Secretary
Seymon S. "Windy" Hartzog
Robert E. McKinnon, Jr.
Terry L. Myers
Kara A. Platt
James R. Purgerson, Jr.
Rebecca A. Rothschild
Margaret K. Young

STAFF

Bruce Unangst, Executive Director
Arlene Edwards, Legal Counsel
Summer Mire, Confidential Assistant to Mr. Unangst
Anne Brassett
Debbie DeFrates
Mark Gremillion
McKenzie Martone
Robert Maynor
Chad Mayo
Maddie Sanders
Ryan Shaw
Henk vanDuyvendijk
Jenny Yu

Board member Robert McKinnon arrived at 9:25 a.m.

GUESTS

William D. Cobb, Certified Residential Real Estate Appraiser #R851
Ryan Haynie, Haynie and Associates
Joe Mier, LA Real Estate Appraisers Coalition

Call to Order

Mr. Lipscomb called the meeting to order and led the Invocation. Ms. Bonura led the Pledge of Allegiance. Ms. Bella called roll to ensure that a quorum was present.

Approval of Minutes

On motion made by Mr. Purgerson and seconded by Ms. Bonura, the minutes of the November 20, 2017 meeting were unanimously approved as written and circulated.

Ms. Bonura made motion, seconded by Mr. Myers, to enter into Executive Session. Motion passed without opposition.

EXECUTIVE SESSION

On motion made by Ms. Bonura and seconded by Ms. Young, the Board voted unanimously to return to the regular business meeting.

Director Unangst introduced McKenzie Martone and Maddie Sanders, two of the LREC/LREAB student workers. He noted that they are excellent workers and valuable assets to the agency.

Budget Report

Ms. Yu provided the budget report for the period ending December 31, 2017 (*See Attachment A*) and noted that revenue is up by \$32,000. She advised that one of the Board's two bank accounts has been closed and funds have been deposited into the remaining account.

As of last week, we are ahead of schedule regarding appraiser renewals; however, AMC renewals are slightly down, with 127 renewals this cycle versus 132 renewals last year.

Director's Report

Director Unangst provided an update on the continuing education audit. Of the appraisers responding thus far, 95% timely completed Board approved continuing education course work. Staff will contact those appraisers who've not responded to the audit request prior to a paper mail-out. Ms. Young thanked the agency for mailing out postcards to all appraisers due to renew for the 2018-2019 license cycle reminding them of the mandated education audit (*See Attachment B*).

This year's legislative session begins in March. Director Unangst is preparing a liability bill for appraisers which will allow them a "prescriptive period". He is requesting a three-year period.

Public Comment - None

Unfinished Business - None

New Business

Ms. Rothschild made motion, seconded by Ms. Young, to approve the 2018 Business Calendar as presented (*See Attachment C*). Motion carried with no opposition.

On motion made by Mr. Purgerson and seconded by Mr. Myers, the election of officers was deferred until the next business meeting. Motion passed by unanimous vote.

There being no further business to discuss, the meeting was adjourned on motion made by Ms. Bonura and seconded by Mr. Myers.

Clayton F. Lipscomb, Chairman

Cheryl B. Bella, Secretary