

MINUTES OF MEETING  
OF  
LOUISIANA REAL ESTATE APPRAISERS BOARD

August 2, 2021

The Louisiana Real Estate Appraisers Board held its regular business meeting, via Zoom teleconference, at 10:00 a.m. on Monday, August 2, 2021, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

**BOARD**

Kara A. Platt, Chair  
Robert E. McKinnon, Vice Chairman  
Rebecca A. Rothschild, Secretary  
Daniel A. Blanchard  
Terry L. Myers  
Robert L. Russell  
F. Troy Williams  
Margaret K. Young

**STAFF**

Bruce Unangst, Executive Director  
Arlene Edwards, Legal Counsel  
Summer Mire, Deputy Director  
Anne Brassett, Program Administrator  
Allison Burnette  
Tom Devillier  
Mark Gremillion  
Telly Hollis  
Allison O'Toole  
Ryan Shaw  
Henk vanDuyvendijk  
Nikki Wallace  
Jenny Yu

Board members Carter Leak and Mark Major were unable to attend the meeting. Mr. Russell signed on at 10:10 a.m.

**GUESTS**

Cheryl Bella  
Janis Bonura  
Mitch Kapoulas

**Call to Order**

Ms. Platt called the meeting to order. Ms. Rothschild called roll to ensure a quorum was present. Mr. Williams led the Invocation; Ms. Platt led the Pledge of Allegiance.

**Approval of Minutes**

On motion made by Mr. Blanchard and seconded by Mr. Williams, the minutes of the June 7, 2021 meetings were unanimously approved as written.

**Budget Report**

Ms. Yu provided the budget report for the period ending June 30, 2021 (*See Attachment A*). Ms. Young made motion, seconded by Ms. Rothschild, to approve the revised budget for 2020-2021, and the projected budgets for 2021-2022 and 2022-2023. Motion passed by unanimous roll call vote.

Mr. Williams made motion, seconded by Mr. Myers, to approve the Louisiana Attestation Questionnaire (*See Attachment B*). Motion passed by unanimous roll call vote. Let the record reflect that Mr. Blanchard was not present for the vote.

## **Director's Report**

Director Unangst requested that the Board open the agenda to include an item for discussion. On motion made by Mr. Russell and seconded by Mr. Williams, members voted unanimously to add and discuss a resolution to request a formal opinion from the Attorney General's Office regarding the denial of coverage for Board expenses incurred for pending FTC litigation, and whether they have any basis to do so. Mr. Williams made motion, seconded by Mr. Myers, to proceed with submission of the request to the AG's office. Motion passed by unanimous roll call vote.

Director Unangst introduced Ms. Burnette to Board members, noting that she serves in the same capacity as Ms. Brassett and we are delighted to welcome her aboard.

## **Unfinished Business** - None

## **New Business**

The Board is in the process of developing a four-hour course, to be held in conjunction with the Northwest Association of Realtors Day, scheduled for October 7<sup>th</sup> in Shreveport, LA.

Director Unangst advised that Mr. Shuffield will be instructing the two final "7-Hour USPAP Update" seminars of the year in Baton Rouge on September 14<sup>th</sup>, and Lafayette on September 22<sup>nd</sup>.

Also in the works is an all-day "Appraisers' Day in Baton Rouge", sponsored by the Board, which will include a guest speaker from the Appraiser Qualifications Board (AQB), breakout sessions and roundtable discussions, and a seminar instructed by Ms. Cheryl Bella entitled, "Can We Talk". There will be a nominal charge to attend this all-day event, and attendees will be able to receive continuing education credit. No date has been set due to COVID.

It was suggested that the "Louisiana Supervisor/Trainee Course", developed by Mr. vanDuyvendijk, be offered the day immediately preceding or following the appraisers' day event.

Board members discussed removal of the three-year residency requirement for appraisers who wish to sponsor/supervise trainees. Everyone agreed that the Louisiana specific "Supervisor/Trainee Course" should be a prerequisite requirement for taking on a new trainee. Ms. Bella advised that evaluations performed in Louisiana are different from those performed in other states; Ms. Platt would like to see a statement included on our reciprocal application attesting to the appraiser's knowledge of Louisiana law. Director Unangst noted that there is a nationwide push for universal appraiser licensing. Mr. Devillier will draft verbiage, for the upcoming legislative session, removing the three-year residency requirement from our law. He will send out the draft for review prior to the next regular business meeting.

Director Unangst reported that the LREC and LREAB will be changing testing vendors from PSI to Pearson VUE, effective September 1, 2021. The current examinations offered by PSI will be offered through Pearson VUE. An introductory Zoom meeting with Pearson VUE has been scheduled for August 10, 2021.

There being no further business to discuss, the meeting was adjourned on motion made by Mr. McKinnon and seconded by Mr. Williams. Motion passed by unanimous roll call vote.

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Kara Platt, Chairperson

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Rebecca Rothschild, Secretary