

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE APPRAISERS BOARD

September 27, 2017

The Louisiana Real Estate Appraisers Board held its regular business meeting, immediately following the 9:00 a.m. public hearing on proposed re-adoption of AMC Rule 31101, on Wednesday, September 27, 2017, at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

BOARD

Clayton F. Lipscomb, Chairman
Janis M. Bonura, Vice Chair
Cheryl B. Bella, Secretary
Robert E. McKinnon, Jr.
Kara A. Platt
James R. Purgerson, Jr.
Rebecca A. Rothschild
Margaret K. Young

STAFF

Bruce Unangst, Executive Director
Arlene Edwards, Legal Counsel
Summer Mire, Confidential Assistant to Mr. Unangst
Anne Brassett
Debbie DeFrates
Mark Gremillion
Robert Maynor
Chad Mayo
Ryan Shaw
Henk vanDuyvendijk
Jenny Yu

GUESTS

Caroline Catchings, Adams and Reese, LLP
Rob Rieger, Adams and Reese, LLP

GUESTS PRESENT FOR PUBLIC HEARING

Nick Castjohn, Louisiana Home Builders Association
Caroline Catchings, Adams and Reese, LLP
Tom Devellier, House Commerce Committee
Grant Guillot, Adams and Reese, LLP
Joe Mier, Louisiana Real Estate Appraisers Coalition
Rob Rieger, Adams and Reese, LLP
Frank Trapani, President, Louisiana Realtors®
Michelle Shirley, Louisiana Home Builders Association

Board members Windy Hartzog and Terry Myers were unable to attend the meeting.

Call to Order

Mr. Lipscomb called the meeting to order and led the Invocation. Ms. Bonura led the Pledge of Allegiance. Ms. Bella called roll to ensure that a quorum was present.

Public Hearing – Transcript available for review upon request.

Approval of Minutes

On motion made by Mr. Purgerson and seconded by Ms. Bonura, the minutes of the July 31, 2017 meeting were unanimously approved as written and circulated.

Budget Report

Ms. Yu provided the budget report for the period ending August 31, 2017 (See *Attachment A*).

Director Unangst advised that the ASC will soon implement mandatory collection by state regulatory boards of federal registry fees from all state-licensed AMCs. Inasmuch as this will increase staff workload, Director Unangst is recommending annual collection of a \$200.00 administrative fee under the authority of Subsection 3415.22 of the AMC license law. He anticipates a slight drop-off in AMC license renewal; however, the administrative fee should cover that loss. Director Unangst intends to request federal grant money offered by the ASC to assist states in offsetting the costs of complying with their collection and reporting obligations for the registry.

Board members were provided with information detailing license and renewal fees assessed by our neighboring states (See *Attachment B*). Louisiana has not implemented a fee increase for license renewal in over 12 years. Director Unangst noted that the certification law authorizes collection of a \$25.00 processing fee. This increase will be included in the renewal fee for all licensed appraisers effective January 1, 2018.

Director's Report – None.

Public Comment

Mr. Rieger is concerned about the Board's lack of outreach to appraisal management companies. He recommended retaining a portion of the federal registry payment in lieu of assessing a \$200.00 administrative fee. Mr. Rieger was advised that the federal government would not allow that to be done.

Director Unangst and Mr. Rieger concur about background checks being universal, with an online digital reporting system being available for all jurisdictions. Mr. Rieger advised that REEVA will actively support this method of providing background checks.

Unfinished Business

Mr. VanDuyvendijk provided Board members with an overview of the outreach program he and Director Unangst recently offered in five locations throughout the state. The program, "Grow with the Flow", was free, and provided four (4) hours of continuing education credit to all licensed appraisers who attended. Mr. VanDuyvendijk advised that all locations were well attended. The Board thanked Director Unangst and Mr. VanDuyvendijk for their outreach to the appraisal industry.

Mr. Maynor informed the Board that the ASC requires a random 10% continuing education audit of all appraisers who renew each cycle. This year, 17% of those appraisers audited were found in non-compliance. This will require a 100% audit of all appraisers renewing their license for the 2018-2019 cycle. A hardcopy letter will be mailed to all appraisers advising them that they must mail or email proof of completion of the required 28 hours of continuing education to the Board in order to receive their renewal license.

New Business – Covered under Budget Report

EXECUTIVE SESSION

On motion made by Ms. Bonura and seconded by Ms. Bonura, the Board voted unanimously to return to the regular business meeting.

There being no further business to discuss, the meeting was adjourned on motion made by Ms. Young and seconded by Ms. Bonura.

Clayton F. Lipscomb, Chairman

Cheryl B. Bella, Secretary