

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE APPRAISERS BOARD

July 17, 2017

The Louisiana Real Estate Appraisers Board held its regular business meeting on Monday, July 17, 2017, at 9:00 a.m., at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

BOARD

Clayton F. Lipscomb, Chairman
Janis M. Bonura, Vice Chair
Seymon S. "Windy" Hartzog
Robert E. McKinnon, Jr.
Terry L. Myers
Kara A. Platt
Rebecca A. Rothschild
Margaret K. Young

STAFF

Bruce Unangst, Executive Director
Arlene Edwards, Legal Counsel
Summer Mire, Confidential Assistant to Mr. Unangst
Anne Brassett
Debbie DeFrates
Robert Maynor
Chad Mayo
Henk vanDuyvendijk
Jenny Yu

GUESTS

Rob Rieger, Adams and Reese, LLP

Board members Cheryl Bella and Jim Purgerson were unable to attend the meeting.

Call to Order

Mr. Lipscomb called the meeting to order and led the Invocation. Ms. Bonura led the Pledge of Allegiance.

Approval of Minutes

On motion made by Ms. Bonura and seconded by Mr. Myers, the minutes of the June 19, 2017 meeting were unanimously approved as written and circulated.

Budget Report

Ms. Yu provided the budget report for the period ending June 30, 2017, noting that the budget finished in the black. She advised the Board that the FTC litigation expense has been included in the projected budgets for 2017-2018 and 2018-2019. Ms. Bonura made motion to approve the revised 2016-2017 budget and both projected. Mr. Myers seconded the motion, which passed without opposition. (*See Attachment A*).

Director's Report

Director Unangst announced the hiring of our new IT employee, Damien Smart. Mr. Smart brings a high level of experience with him and will enable the agency to move forward with the new software program, including the update of our database and website.

Public Comment – None

Unfinished Business

Director Unangst revisited last month's discussion regarding the formation of an Education Committee Task Force. He recommended the Board make a motion to form a task force for all education purposes. He advised that the Commission has an Education Committee, which has the authority to approve or disapprove new education vendors and/or courses submitted for appraiser continuing education credit. Director Unangst also suggested raising the current fee for additional course submission review from approved vendors from the current \$10.00 fee to \$35.00. This can be accomplished without legislation since the law currently provides for a \$25.00 processing fee. Chairman Lipscomb appointed Board members Cheryl Bella, Becky Rothschild, and Margaret Young to serve on the Education Committee. Ms. Young recommended that one or more appraisers from the industry also be appointed, noting that this would bring additional feedback to the table. She will inquire as to whether Dale Fleishmann would be interested in serving. Chairman Lipscomb requested that committee members talk amongst themselves and determine what issues they deem most urgent. The committee will bring these issues back to the Board for discussion. No motion needed.

Last year's "Forum of Facts" with Mr. vanDuyvendijk and Chairman Unangst was very well received by licensed appraisers. This was a free, informal get-together scheduled throughout the state. Attendees were able to receive four (4) hours of continuing education credit toward renewal of their appraiser license.

Board members reviewed Mr. vanDuyvendijk's rough outline for a proposed training class to be offered this year (*See Attachment B*). The class would offer four (4) hours of continuing education credit. Mr. vanDuyvendijk advised that it is up to the discretion of the Board as to whether a fee should be assessed to recoup Board expenses. This will be an item for discussion/approval at the next business meeting.

New Business

Approval of Stipulations and Consent Orders (*See Attachment C*) –

Case No. 2016-382: LREAB v. William R. Coleman – On motion made by Mr. Myers and seconded by Ms. Rothschild, the Board voted unanimously to approve the Stipulations and Consent Order.

Case No. 2016-434: LREAB v. Gretchen R. Boggs – On motion made by Ms. Rothschild and seconded by Ms. Young, the Board voted without opposition to approve the Stipulations and Consent Order.

Executive Session

On motion made by Ms. Bonura and seconded by Mr. Myers, the Board voted to enter into Executive Session to discuss pending AMC litigation. Motion passed without opposition.

Return to Regular Session

On motion made by Ms. Bonura and seconded by Mr. Myers, the Board voted unanimously to re-open the agenda to include adoption of a resolution dated July 17, 2017 and add an additional agenda item to extend the Professional Services Contract with Constantine Cannon for legal services. Following a roll call vote, the motion passed by unanimous vote.

Mr. Myers made motion, seconded by Ms. Bonura, to adopt the LREAB Resolution dated July 17, 2017 (*See Attachment D*). Motion carried without opposition.

On motion made by Mr. Myers and seconded by Ms. Rothschild, the Board voted unanimously to extend the Professional Services Contract with Constantine Cannon, LLP.

There being no further business to discuss, the meeting was adjourned on motion made by Mr. Myers and seconded by Ms. Bonura.

Clayton F. Lipscomb, Chairman

Cheryl B. Bella, Secretary