

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE APPRAISERS BOARD

April 17, 2017

The Louisiana Real Estate Appraisers Board held its regular business meeting on Monday, April 17, 2017, at 1:00 p.m., at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

BOARD

Cheryl B. Bella
Janis M. Bonura
Seymon S. "Windy" Hartzog
Clayton F. Lipscomb
Robert E. McKinnon, Jr.
Terry L. Myers
Kara A. Platt
Rebecca A. Rothschild
Margaret K. Young

STAFF

Bruce Unangst, Executive Director
Arlene Edwards, Legal Counsel
Summer Mire, Confidential Assistant to Mr. Unangst
Anne Brassett
Robert Maynor
Ryan Shaw
Henk vanDuyvendijk
Jenny Yu

GUESTS

Newton J. "Butch" Landry
Rob Rieger, Adams and Reese, LLP

Board member Jim Purgerson was unable to attend the meeting.

Call to Order

Mr. Lipscomb called the meeting to order and led the Invocation. Ms. Bonura led the Pledge of Allegiance.

Welcome & Swearing In of New Board Members / Presentation of Plaque

Mr. Lipscomb welcomed and swore in new Board members (*See Attachment A*). He asked former Board member, Butch Landry, to come forward for presentation of a plaque honoring him for his past service and dedication to the Board.

Election of Officers

On motion made by Ms. Platt and seconded by Mr. McKinnon, members voted to elect the following members to serve as officers through June 30, 2018. Motion passed without opposition.

Clay Lipscomb – Chairman
Janis Bonura – Vice Chair
Cheryl Bella – Secretary/Treasurer

Approval of Minutes

On motion made by Ms. Bonura and seconded by Ms. Bella, the minutes of the February 20, 2017 meeting were unanimously approved as written and circulated.

Budget Report

Ms. Yu provided the budget report for the period ending March, 2017 (*See Attachment B*). The budget remains in the black.

Director's Report

Director Unangst informed new members that the biggest decline in revenue is due to the decrease in licensed appraiser trainees. While there were over 500 trainees five years ago, the number is now under 200. Even given this, the budget is in good shape.

A new software system will soon be in place for the LREC and LREAB. The process has been slowed down with the departure of Mr. Endicott, who served as our IT Liaison Officer. However, it is expected to be installed within the next few months.

Director Unangst provided an update on House Bill No 209, which reported favorably out of committee this morning. He advised that there was no opposition or questions posed. Mr. Rieger briefly addressed the Board to advise that he will support the bill.

Unfinished Business – None

New Business

Ms. Bonura made motion, seconded by Ms. Bella, to extend the Southeastern Louisiana University Business Center contract (*See Attachment C*) for 30 days. Motion passed without opposition.

Approval of Stipulations and Consent Order (*See Attachment D*) –

Case No. 2016-1419 LREAB v. Kirk J. Dickinson – On motion made by Mr. Myers and seconded by Ms. Bella, the Board voted unanimously to approve the Stipulations and Consent Order.

Executive Session

On motion made by Ms. Bonura and seconded by Ms. Bella, the Board voted to enter into Executive Session. Motion passed by unanimous vote.

Ms. Bonura made motion, seconded by Ms. Rothschild, to return to regular session. Motion carried without opposition.

Ms. Bella made motion, seconded by Mr. Myers, to authorize the Board to enter into a Professional Services Contract relating to the litigation up to the level discussed in Executive Session, subject to review and approval by Ms. Edwards. After a roll call vote, motion passed without opposition.

There being no further business to discuss, the meeting was adjourned on motion made by Ms. Bella and seconded by Ms. Bonura.

Clayton F. Lipscomb, Chairman

Cheryl B. Bella, Secretary