

MINUTES OF MEETING  
OF  
LOUISIANA REAL ESTATE APPRAISERS BOARD

June 4, 2015

The Louisiana Real Estate Appraisers Board held its regular business meeting on Thursday, June 4, 2015, at 9:00 a.m., at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

**BOARD**

Roland M. Hall, Sr., Chairman  
Leonard E. "Pete" Pauley, Jr., Vice Chairman  
Gayle A. Boudousquie, Secretary  
Newton J. "Butch" Landry  
Clay F. Lipscomb  
Tommie E. McMorris, Sr.

**STAFF**

Bruce Unangst, Executive Director  
Arlene Edwards, Legal Counsel  
Judge Darrell White, Hearing Officer  
Summer Mire  
Anne Brassett  
Robert Maynor  
Chad Mayo  
Ryan Shaw  
Marsha Stafford  
Henk vanDuyvendijk  
Sara Wheeler  
Jenny Yu

**GUESTS**

Scott Levy, Adams and Reese, LLP  
Joe Mier, Certified Residential Appraiser #R1016  
Mary Ellen Pauley  
Rob Rieger, Adams and Reese, LLP  
Rebecca Smith, Adams and Reese, LLP  
Tim Theriot, Certified Residential Appraiser #R3864

Board members Michael Graham and Gary Littlefield were unable to attend the meeting.

**Call to Order**

Chairman Hall called the meeting to order and led the Invocation. Vice Chairman Pauley led the Pledge of Allegiance. On motion made by Mr. Lipscomb and seconded by Mr. Pauley, the minutes of the April 20, 2015 meeting were unanimously approved as written and circulated.

**Budget Report**

Ms. Yu provided the budget report for the period ending April 30, 2015 (*See Attachment A*). Revenue is up by \$20,000, there is over \$560,000 in the bank, and we remain in the black.

**Executive Session**

At 9:10 a.m., Mr. Pauley made motion, seconded by Mr. Lipscomb, to enter into Executive Session. Motion passed without opposition. On motion made by Mr. Pauley and seconded by Mr. Lipscomb, the board voted unanimously to come back into regular session at 9:25 a.m.

### **Investigative Matters**

1. Stipulations and Order – Case No. 2013-2070: Coester Appraisal Management Group  
Mr. Pauley made motion to approve the Stipulations and Order as presented and executed by Respondent, Coester Appraisal Management Group. This approval acknowledges written confirmation from Respondent's attorney that the Louisiana fee schedule referred to in the order shall be the most current version of the Louisiana fee survey. Mr. Landry seconded the motion, which passed without opposition.

### **Director's Report**

Director Unangst advised that the new office sign, which will include the Real Estate Appraisers Board, should be completed within the next week or two.

Members were introduced to Judge Darrell White, who will serve as the Board's hearing officer in the event of any formal hearings against appraisal management companies licensed in Louisiana.

Director Unangst informed the Board that Kristi Klamet, one of the Appraisal Subcommittee's Program Policy Managers who oversees our licensing and certification program, stopped by the office for an informal visit last Tuesday. Ms. Klamet spent the morning visiting with staff and Director Unangst and addressing any questions or concerns, looked over the revised law/rules, and reviewed applications for initial certification issued after January 1, 2015. Her visit went quite well, and we are scheduled for our formal visit sometime next year.

Director Unangst expects the Governor's Office to name new appointees to fill the expired Board member terms within the next few weeks.

### **Investigative Matters (Cont'd.)**

2. Steven Kennedy appeared before the Board to request authorization to obtain his appraiser trainee license. On July 16, 2002, Mr. Kennedy pled guilty to Possession of Cocaine. For this offense, he was sentenced to thirty (30) months hard labor. On April 9, 2013, Mr. Kennedy pled guilty to (Ct. 1), Possession of Hydrocodone and (Ct. 2), Possession of Diazepam. For these offenses, he was sentenced to three (3) years hard labor for each count, with sentences to run concurrent with credit for time served. Mr. Kennedy was released from prison on October 21, 2013. He is currently on parole supervision, and his parole will expire on September 18, 2015. He is in compliance with all parole conditions and is progressing satisfactorily. Vice Chairman Pauley told Mr. Kennedy he is proud of him for moving forward in a positive manner; however, he is still on probation. Mr. Pauley made motion, seconded by Mr. McMorris, to postpone judgment until Mr. Kennedy's parole expires, and to have his prospective mentor and supervisor, Jim Thorns, write a letter of absolution, in which he acknowledges awareness of Mr. Kennedy's past. Motion passed by a unanimous roll call vote of 5-0.

**Unfinished Business** – None

**New Business** – None

There being no additional items to discuss, the meeting was adjourned on motion made by Mr. Pauley and seconded by Mr. Landry.

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Roland M. Hall, Sr., Chairman

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Gayle A. Boudousquie, Secretary