

MINUTES OF MEETING

OF

LOUISIANA REAL ESTATE APPRAISERS BOARD

August 20, 2012

The Louisiana Real Estate Appraisers Board held its regular business meeting on Monday, August 20, 2012, at 10:00 a.m., at 9071 Interline Avenue, Baton Rouge, Louisiana, according to regular call, of which all members of the board were duly notified, at which meeting the following members were present:

**BOARD**

Roland M. Hall, Sr., Chairman  
Leonard E. "Pete" Pauley, Vice Chairman  
Gayle A. Boudousquie, Secretary  
Michael A. Graham  
Newton J. "Butch" Landry  
Clay F. Lipscomb  
Gary S. Littlefield  
Tommie McMorris

**STAFF**

Bruce Unangst, Executive Director  
Arlene C. Edwards, Legal Counsel  
Tad Bolton  
Anne Brassett  
Mark Gremillion  
Robert Maynor  
Chad Mayo  
Jenny Yu

**Call to Order**

Chairman Hall called the meeting to order and led the Invocation. Vice Chairman Pauley led the Pledge of Allegiance. On motion made by Mr. Littlefield and seconded by Ms. Boudousquie, the minutes of the July 16, 2012 meeting were unanimously approved as written and circulated.

**Budget Report**

Ms. Yu provided the budget report for the period ending July 31, 2012 (*See Attachment*). She advised that the audit report will be available in a few weeks.

**Experience Review Report** – No report given.

**Director's Report**

Director Unangst advised that the LREC website upgrade has been completed. That upgrade is being cloned for the LREAB website, and he anticipates its completion sometime in October. He updated the Board on his meeting with a CAVU representative, and is hopeful that our current software program can be modified to incorporate licensed AMCs with their panel of appraisers.

We are moving forward with ClearBox. This will provide an excellent database at no cost to the Board.

Director Unangst noted that several investigators have attended investigator workshops and conferences with all expenses, including airfare, covered by the Appraisal Foundation. This is a valuable learning tool for staff. In addition, Mr. Ross Shuffield came to the office and instructed the *2012-2013 15-Hour National USPAP Course* for staff at a very nominal fee.

**Old Business**

Chairman Hall provided Board members with an overview of this morning's rule making committee meeting. In addition to finalizing the proposed AMC rules at next month's committee meeting, he plans to discuss and finalize the Peer Review Committee Rules.

**New Business**

Director Unangst and Mr. Bolton have recently attended town hall meetings in Alexandria and Lafayette to enlighten licensees on AMC and appraisal related matters. He noted that attendees seem to be very appreciative of these question and answer meetings. They, along with Vice Chairman Pauley, will be meeting in Lake Charles next month. Director Unangst advised that he and Mr. Bolton would be more than happy to go anywhere in the state if such an interest is expressed.

Director Unangst has received feedback from appraisers regarding the AMCs and fee compensation. The Board authorized Director Unangst to request proposals from major universities throughout Louisiana for the purpose of conducting a fee study in accordance with "Presumption 2" of the proposed AMC rules. No motion made.

There being no additional items to discuss, the meeting was adjourned on motion made by Mr. Pauley and seconded by Mr. Landry.

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Roland M. Hall, Sr., Chairman

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Pete Pauley, Vice Chairman